

**APPLICATION FOR EMPLOYMENT
PINE GROVE ZOO
1200 WEST BROADWAY
LITTLE FALLS, MN 56345
(320) 616-5595**

PERSONAL INFORMATION

Date: _____ Soc. Sec. #: _____

Name _____
Last
First
Middle

Present Address _____
Street
City
State
Zip

Phone Number: _____

EMPLOYMENT DESIRED

Position: _____ Date you Can Start: _____ Salary Desired: _____

Are you employed now? Yes _____ No _____
If so, may we inquire
of Your Present Employer? Yes _____ No _____

Driver's License Number _____ State _____ Class _____

EDUCATION

	Name and Location of School	Circle—Last Year Completed?	Did You Graduate?	Subjects Studied & Degrees Received
Grammar School	_____		<input type="checkbox"/> Yes <input type="checkbox"/> No	
High School	_____	1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
College	_____	1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	

GENERAL

Job Related Skills _____

INFORMATION

****Pine Grove Zoo does not discriminate on the basis of handicapped status in the admission or access to, or treatment, or employment in, its programs or activities.**

****PINE GROVE ZOO IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER.**

FORMER EMPLOYERS List below your last three employers, starting with the last one first.

Date Month and Year	Name and Address of Employer	Position	Reason for Leaving
From To			
From To			
From To			

REFERENCES List below three persons not related to you, whom you have known at least one year.

Name	Address	Phone Number	Years Acquainted
1			
2			
3			

OTHER

Have you ever been convicted of a misdemeanor, gross misdemeanor or felony? Yes _____ No _____
 If 'Yes', please attach a separate sheet with explanation. Information concerning this question will not be used to automatically bar you from employment unless it is related to the position which you are seeking.

AUTHORIZATION

I certify that the facts contained in this application (and accompanying resume, if any) are true and completed to the best of my knowledge. I understand that any false statement, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by Pine Grove Zoo.

I understand that any employment is conditioned on a background check. I authorize Pine Grove Zoo to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character, and general reputation to the Pine Grove Zoo, without giving me prior notice of such disclosure. In addition, I release Pine Grove Zoo, any former employers, and all references listed above from any and all claims, demands, or liabilities arising out of or related to such investigation or disclosure.

If I am offered employment, I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Pine Grove Zoo and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to the Pine Grove Zoo, the results of the examination, which results shall remain confidential and segregated from by personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical exams and drug tests, and if I am hired a condition of my employment will be that I abide by the Pine Grove Zoo's Drug and Alcohol Policy.

I understand that filling out this form does not indicate there is a position open and does not obligate the Pine Grove Zoo to hire. If hired, I agree to abide by the all Pine Grove Zoo work rules, policies, and procedures. The Pine Grove Zoo retains the right to revise its policies or procedures, in whole or in part, at any time.

Date: _____ Signature: _____